

TOWN OF TILTON
ABUTTER'S LIST FOR CONDITIONAL USE PERMIT APPLICATION

1) Name: _____ Tax Map & Lot _____

Address: _____

2) Name: _____ Tax Map & Lot _____

Address: _____

3) Name: _____ Tax Map & Lot _____

Address: _____

4) Name: _____ Tax Map & Lot _____

Address: _____

5) Name: _____ Tax Map & Lot _____

Address: _____

6) Name: _____ Tax Map & Lot _____

Address: _____

7) Name: _____ Tax Map & Lot _____

Address: _____

8) Name: _____ Tax Map & Lot _____

Address: _____

9) Name: _____ Tax Map & Lot _____

Address: _____

Fees: _____ Total: \$ _____

Application fee: \$100.00

Abutter Notice fee: \$ 10.00 each abutter list including applicant.

(Fee charged if applying for Conditional Use permit only. If part of a site plan application, no additional fees are required.)

TOWN OF TILTON
CONDITIONAL USE PERMIT CHECKLIST

Applicant Name: _____
Date of Application _____

Submittal Requirements: Please check N/A if an item is truly Not Applicable. Otherwise, a waiver request will be required, in writing, for any items not submitted as part of the application. The waiver request must be made at the time the application is made at the Town Office. This checklist provides guidance regarding minimum requirements for a Conditional Use Permit. Other information and documentation may be required at the discretion of the Planning Board.

GENERAL

- | YES | NO | N/A | |
|-----------------------|-----------------------|-----------------------|---|
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 1. Conditional Use Permit Application form completed and endorsed by the property owner(s) and his/her agent. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 2. Include an attached statement authorizing the agent, if any, to act on behalf of the property owner. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 3. Include a fee in accordance with the fee schedule. (Fee only applies if applying for a Special Use Permit only.) |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 4. Include a Wetlands delineation prepared by a NH Certified Wetlands Scientist. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 5. Include three (3) sets of reduced plans (11X 17) and three (3) sets of regular sized plans. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 6. Include the names and addresses of all abutters. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 7. Include all required State and Federal permits or evidence that the permit has been applied for. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 8. Include a statement describing the development including the use or uses to be conducted on the lot, or change of an existing use, or augmentation of an existing use. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 9. Include an impact statement in narrative form addressing the proposed project's impact on the Wetlands Buffer Zone. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 10. Include a written request for required waivers. |

Conditional Use Permit Requirements

- | Yes | No | N/A | |
|-----------------------|-----------------------|-----------------------|--|
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 1. A completed Plan drawn to scale, with a minimum size of 11 X 17 inches, and a maximum size of 22 X 34 inches. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 2. Include a Title Block, which includes: <ul style="list-style-type: none"> a. Title of plan; b. Owner's name and address, and that of any agent; c. Date the plan was prepared and dates of subsequent revisions; d. Scale of the plan; e. Name, address, and seal (if applicable) of the preparer of the plan. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 3. A North Arrow. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 4. A Bar Scale. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 5. An approval block containing the statement "Approved by the Tilton Planning Board," and a line for the signature of the Planning Board Chairman. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 6. Boundary lines of the entire parcel showing their distances. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 7. Distances of all existing buildings and structures from wetland buffer boundary lines as well as proposed buildings or structures. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 8. Area of entire parcel in acres and square feet. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 9. Deed reference and tax map number. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 10. Type and location of solid waste disposal facilities. |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | 11. Location, width, description, and purpose of easements or rights-of-way. |

To the best of my knowledge, the information above and that accompanies this request is true and correct. I understand that any approval based on incorrect information and data may be reviewed and withdrawn.

Date: _____

Signed: _____