

Town of Tilton
257 Main Street
Tilton, NH 03276
603.286.4521 Town Hall
603.286.3519 Fax
www.tiltonnh.org



Board of Selectmen
Patricia Consentino
Katherine Dawson
Joseph Jesseman
Albert LaPlante
Sandra Plessner

**TOWN OF TILTON PUBLIC WORKS DEPARTMENT
DRIVEWAY PERMIT**

Date: _____

Applicant: _____ Phone # _____

Address: _____ Map: _____ Lot: _____

Contact/Agent if not Land Owner: _____

Address: _____

Driveway Type: **Residential:** _____ **Commercial:** _____ **Industrial:** _____ **Other:** _____

As the landowner I hereby agree to the following conditions:

1. To construct the driveway entrance only for the purpose of securing ingress and egress to the identified private property, such that the driveway is used for no purpose other than that approved for by the town of Tilton, and identified above.
2. The location shall be selected to most adequately protect the safety of the traveling public.
3. To construct the driveway entrance at the permitted location in accordance with state statutes, town ordinances, rules and regulations, and the conditions for construction attached.
4. To hold harmless the town of Tilton, NH and its' duly appointed agents, elected officials and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this driveway permit.
5. To furnish and install drainage structures and improvements deemed necessary to maintain the existing road drainage and adequately handle any increased runoff resulting from the site, so that no additional drainage runs into or onto the town of Tilton's roadway or sidewalk.
6. To leave the road right of way free from all debris such as stones, rocks, earth, and brush resulting from the construction of said driveway.
7. To maintain the driveway culvert in good operational condition, regardless of the culverts location.
8. That driveway permits are non-transferable and are valid for one year only, from the date of issuance.
9. That the property owner's agent must submit written proof that he or she is an authorized agent representing the property owner.
10. That the owner/applicant will not obstruct the natural flow of water run-off in any way and will provide ditches and/or culvert(s) as necessary. If a culvert is to be used, both the size (minimum 15") and type must be approved by the Public Works Director.
11. It is understood that maintenance of this driveway approach swale and/or culvert is the permanent responsibility of the owner.
12. That a field visit by the Public Works Director or his designee is required before any work/construction takes place.

Fees:

Driveway: \$75.00 Temporary: \$35.00 Updated: \$35.00 Additional Site Visit: \$35.00

Signature: _____ Date _____
Public Works Director or Designee

Comments: _____

Pursuant to RSA 236:13-V and regulations adopted hereunder, I apply for permission to construct a driveway entrance as described in this permit application. I understand the construction conditions as printed on the attached pages of this application.

_____ Dated _____
Land Owners Signature (required)

Printed Name of Land Owner

Directions:

- Fill out the application form, stake out or paint the limits of the proposed driveway on your property, attach a sketch or plan showing existing and submit the entire form with a check in the amount of \$35.00 or \$75.00 payable to the Town of Tilton and mail to The Town of Tilton, 257 Main Street, Tilton, NH 03276.
- Attach a sketch or plan showing existing and proposed driveway, adjacent road name, the map and lot number, distance to property lines and intersecting street or other readily identifiable feature or landmark and also to the nearest utility pole, including pole number.
- Any curbing or other materials of value excavated within the town right-of-way are the property of the town of Tilton and will be salvaged or disposed of at the Town's discretion.
- Any changes to the property that would increase vehicular use of the driveway or impacts to the Town's right-of-way or road, such as changing the surface of the driveway, would require an updated driveway permit. The Public Works Director and/or the Tilton Planning Board will have final determination of what changes would increase vehicular use and/or impacts.

It shall be unlawful to construct or maintain any driveway, entrance, or approach within the limits of the Town's right-of-way on any street, road or highway without a written driveway permit from the Town of Tilton. The Public Works Director is authorized to make such rules and regulations as to the grade and location of driveways, entrances, and approaches on said highways as will adequately protect and promote the safety of the traveling public, but he/she shall in no case deny access to property abutting the Town's highways. No permit shall be required for any existing private driveway entrance or approach unless the grade, surface, or location is changed.

Penalty:

Whoever violates any provision of Section 7.6 – F or the rules and regulations made under the authority thereof shall be charged with a violation and upon conviction thereof shall be punishable by a fine of not more than the State of New Hampshire maximum penalty for each day of the violation. In addition, shall be liable for the cost of the restoration of the highway to a condition satisfactory to the Town of Tilton.

Final Approval Date: _____ Signature: _____
Public Works Director or Designee