

**Town of Tilton**

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**Board of Selectmen**

Patricia Consentino  
Katherine Dawson  
Joseph Jesseman  
Albert LaPlante  
Sandra Plessner

September 20, 2012

**RE: Request for Proposal - Environmental Engineering Consulting Services  
EPA Brownfields Clean-up Program - Site Formerly Known as Ernie's Auto Sales – Tilton, NH**

Your firm is being asked to respond to a Request for Proposal to provide environmental engineering consulting services to the Town of Tilton for the above referenced project. The RFP consists of the following documents that are attached to this email.

1. **Email cover letter**
2. **INFORMATION PACKAGE (6 PAGES)**
3. **APPENDIX A - EXCERPTS FROM THE WORK PLAN FOR CERCLA SECTION 104(k) CLEANUP COOPERATIVE AGREEMENT**
4. **APPENDIX B - EPA COOPERATIVE AGREEMENT**
5. **NHDES LINK TO REPORTS**

Please note that a copy of this RFP is available on the Town website [www.tiltonnh.org](http://www.tiltonnh.org) which provides access to all public documents related to this project. You can also access the NHDES website to access information on the Phase I and Phase II Brownfield Environmental Site Assessment Reports. The project number is 199311019.

**THE DEADLINE TO SUBMIT YOUR PROPOSAL FOR ENVIRONMENTAL ENGINEERING CONSULTANT SERVICES IS 4:00 P.M. THURSDAY, OCTOBER 18, 2012.**

We realize this is an aggressive submission schedule; however, the Town wants to immediately commence the demolition and removal of the two buildings on the site due to their hazardous and unsightly condition. Soil remediation work and site redevelopment work will occur in 2013 and 2014 as these two components of the cleanup project will require coordination with the Tilton Conservation Commission, the Town of Northfield and the Winnepesaukee River Trail Association, Inc. (WRTA) You will note in the information package that the Town of Northfield has received a grant to design and construct the "Missing Link Bridge" for the continuation of the Winnepesaukee River Trail on a portion of the Ernie's site. Also the consultant will need to coordinate with volunteers from the WRTA, as part of the EPA Grant, as they will be providing non cash in-kind services for some of the tasks outlined in the Cleanup Work Plan: Task 2 – Cleanup & Abatement Activities and Task 3 - Public Meetings and Community Outreach.

Please contact me if you have any additional questions pertaining to the RFP documents.

Thank you.

Joyce Fulweiler  
Town Administrator

Tilton Ernie's Auto Sales Cover Letter 9/20/2012