

Town of Tilton
257 Main Street
Tilton, NH 03276
603.286.4521 Town Hall
603.286.3519 Fax
www.tiltonnh.org



Board of Selectmen

Patricia Consentino
Katherine Dawson
Joseph Jesseman
Albert LaPlante
Sandra Plessner

Attention: Cheryl Scott
US Environmental Protection Agency
Grants Management Office
5 Post Office Square, Suite 100
Mail Code OARM 16-2
Boston, MA 02109-3912

RE: Tilton NH Cleanup Grant – Ernie's

Dear Ms. Scott:

Enclosed is the original and a copy of the Town of Tilton Application for Federal Assistance.

Please call me if you have any questions at 286-4521 x 101

Thank you,

Joyce M. Fulweiler
Town Administrator

Cc: Kathleen Castagna, EPA Project Officer
Michele Zydel, NH Office of Energy & Planning

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify) _____
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* 3. Date Received: _____	4. Applicant Identifier: _____
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5a. Federal Entity Identifier: _____	* 5b. Federal Award Identifier: _____
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State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
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8. APPLICANT INFORMATION:

*** a. Legal Name:**

* b. Employer/Taxpayer Identification Number (EIN/TIN): 02-6000916	* c. Organizational DUNS: <input type="text" value="040229692"/>
--	--

d. Address:

* Street1:	<input type="text" value="Tilton Town Hall"/>
Street2:	<input type="text" value="257 Main Street"/>
* City:	<input type="text" value="Tilton"/>
County:	<input type="text" value="Belknap"/>
* State:	<input type="text" value="New Hampshire"/>
Province:	_____
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="03276"/>

e. Organizational Unit:

Department Name: <input type="text" value="Administration"/>	Division Name: <input type="text" value="Selectmen's Office"/>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefic: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Joyce"/>
Middle Name: <input type="text" value="May"/>	
* Last Name: <input type="text" value="Futweiler"/>	
Suffic: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="603-286-4521 x 101"/>	Fax Number: <input type="text" value="603-286-3519"/>
--	--

*** Email:**

Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:

C

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

US Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66-818

CFDA Title:

Brownfields

*** 12. Funding Opportunity Number:**

EPA-560-F-064

*** Title:**

Proposal Guidelines for Brownfields Cleanup Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Town of Tilton

*** 15. Descriptive Title of Applicant's Project:**

Town of Tilton Brownfields Cleanup Program

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 1

* b. Program/Project 1

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 10/1/2012

* b. End Date: 9/30/15

18. Estimated Funding (\$):

* a. Federal \$200,00

* b. Applicant

* c. State

* d. Local

* e. Other \$20,000

* f. Program Income

* g. TOTAL \$220,000

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on 7/15/2012 .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.) Applicant Federal Debt Delinquency Explanation**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Ms. * First Name: Patricia

Middle Name: A.

* Last Name: Consentino

Suffix:

* Title: Chairman, Board of Selectmen, Town of Tilton, NH

* Telephone Number: 603-286-4521 x 100 Fax Number: 603-286-3519

* Email: sel.consentino@tiltonnh.org

* Signature of Authorized Representative: *Patricia Consentino* * Date Signed: July 12, 2012

Application for Federal Assistance SF-424

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

[Empty text input area for Applicant Federal Debt Delinquency Explanation]

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$	\$	\$	\$	\$ 0.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)	
	(1)	(2)	(3)	(4)		
a. Personnel	\$ 4,000.00	\$	\$	\$	\$ 4,000.00	
b. Fringe Benefits					0.00	
c. Travel	3,000.00				3,000.00	
d. Equipment					0.00	
e. Supplies					0.00	
f. Contractual	193,000.00				193,000.00	
g. Construction					0.00	
h. Other	20,000.00				20,000.00	
i. Total Direct Charges (sum of 6a-6h)	220,000.00	0.00	0.00	0.00	220,000.00	
j. Indirect Charges					0.00	
k. TOTALS (sum of 6i and 6j)	\$ 220,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 220,000.00	
7. Program Income	\$	\$	\$	\$	\$ 0.00	

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	\$	\$	\$	\$ 0.00	
9.				0.00	
10.				0.00	
11.				0.00	
12. TOTAL (sum of lines 8-11)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 180,000.00	\$ 80,000.00	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
14. Non-Federal	0.00	0.00	0.00	0.00	0.00
15. TOTAL (sum of lines 13 and 14)	\$ 180,000.00	\$ 80,000.00	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges:			
23. Remarks:					

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

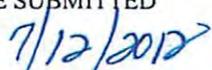
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the | <ol style="list-style-type: none"> basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |
|--|---|

<p>9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreement.</p> <p>10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p>	<p>12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) Related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>13. Will assist the awarding agency in assuring compliance will Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).</p> <p>14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.</p> <p>15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) Pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.</p> <p>16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) Which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</p> <p>17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p>
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Board of Selectmen
APPLICANT ORGANIZATION Town of Tilton	DATE SUBMITTED 

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Town of Tilton 257 Main Street Tilton, NH 03276 Congressional District, if known: 1	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US Environmental Protection Agency	7. Federal Program Name/Description: Brownsfields CFDA Number, if applicable: 66-818	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ 200,000	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. <small>ation requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</small>	Signature: <u>Patricia A. Consentino</u> Print Name: <u>Patricia A. Consentino</u> Title: <u>Chairman, Board of Selectmen</u> Telephone No.: <u>603-286-4521 x 101</u> Date: <u>7/12/2011</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 4/2012)

CLEANUP WORKPLAN

Town of Tilton, New Hampshire
Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement
October 1, 2012 to September 30, 2015

1. GOAL 3: Healthy Communities and Ecosystems

Objective 3.2 Communities – Sustain, Clean Up, and Restore Communities and the Ecological Systems that Support Them

Subobjective 3.2.3 Assess, Clean Up and Redevelop Brownfields

CFDA: 66.818 Assessment, Cleanup, and Revolving Loan Fund Grants

OBJECTIVE:

The Town of Tilton, New Hampshire will use \$200,000 of EPA Cleanup Grant Funding for hazardous waste cleanup of town-owned property located at the entrance of our core downtown area, abutting the Winnepesaukee River. The site originally housed a saw mill and box factory in the mid 1800's and early 1900's when water powered mills were the lifeblood of our communities. Since the mid 1900's this site has been used as a former gas station/ used car lot/auto repair business. The Town purchased the site with the assistance of the Tilton Conservation Commission and the Winnepesaukee River Trail Association, Inc. Our joint vision is to redevelop the site into downtown greenspace with river front trail access and the landing point for the "The "Missing Link Bridge" thereby connecting the multi-purpose trail between the Towns of Tilton, Northfield and the City of Franklin.

In order to achieve this goal, the Brownfields cleanup grant will be used for the remediation of contaminated soils, removal of hazardous materials and demolition of two derelict and dilapidated buildings for redevelopment as green space. The trail access and Missing Link Bridge will be completed with funds that have already been awarded to the Town of Northfield and the Winnepesaukee River Trail Association, Inc. by the New Hampshire Department of Transportation's Transportation Enhancement (TE) Program.

The Town's primary partner in the redevelopment of this project is the Winnepesaukee River Trail Association, Inc. Additional partners in assuring sustainable community benefits from the cleanup are Health First Family Care Center, Caring Community Network of the Twin Rivers (Franklin/Tilton/Northfield), The Tilton Main Street Program and the Belknap County Economic Development Council. They believe as strongly as we do that this project meets all aspects of community sustainability. Not only does our project remove hazardous substances from our soil and groundwater and blight from the gateway to our downtown village area, but the reuse as greenspace and trail access will improve the health of our citizenry and visitors by providing outdoor exercise and recreational opportunities. Additional benefits of having trail access is that it provides an alternative transportation route for low income person's lacking vehicles and/or access to rural public transportation services; reduces traffic and carbon dioxide emissions along US/State Routes 3&11 - one of the most heavily travelled east/west routes in the state of New Hampshire; improves connectivity by drawing increased numbers of people to each communities downtown commercial/retail businesses, thereby enhancing each communities' economic viability.

Describe your project and cleanup plan:

The proposed cleanup has several key components:

- 1) Removal of universal and hazardous waste from within the buildings including floor tiles containing asbestos, and asbestos wrap on furnaces by a licensed contractor, and properly disposing of the material at an appropriate disposal facility.
- 2) Demolition of the wooden building structures of the buildings to facilitate the soil removal phase. The foundation will be ground up to be used as fill in other areas of the property where contaminated soil is removed.
- 3) Removal of up to 150 tons of lead and arsenic contaminated soil from the site.
- 4) Covering the PAH contaminated soil that was encountered to eliminate the direct contact exposure pathway to site visitors.
- 5) Conducting bi-annual groundwater sampling of four on-site monitoring wells for dissolved arsenic to provide trend analysis of groundwater quality of residual contamination as a part of monitored natural attenuation program that will be required by NHDES.

Please note that each of these cleanup actions will be completed in accordance with New Hampshire DES Env-Or 600 (Soil Remediation Standards), NHDES Env-Sw 900 (asbestos), and Env-Wm 100-1000 (lead paint). During cleanup activities and building abatement, engineering controls will be utilized, including area containment during asbestos and lead paint abatement, dust suppression during soil removal activities, and the use of temporary fencing to protect the public during construction activities. Aggregate building materials will be reused as fill on site to reduce the amount of transportation and conserve energy. Contaminated soil would be brought to the local asphalt plant for recycling into new paving materials to be used in local roadways.

During clean up, barrier fencing will be used to secure the site to protect the public during cleanup and demolition activities. Environmental engineers will specify the appropriate handling and disposal of all hazardous materials and would continue to monitor the site after cleanup is complete in accordance with NHDES requirements. Once all hazardous materials are removed, the site will be reclaimed for use as greenspace. Areas with excavation and contaminated soil removal will be back filled with clean soil and raised back to normal ground levels. The community involvement portion of the project (see Task III below) will be used to inform area residents of work to be completed.

To assure proper cleanup, specific details of the process would be distilled into an RFP for bidders who would compete to clean up the property including the engineering. Restoring the site will be performed by local contractors with some additional volunteer assistance. The time and effort and/or materials from these volunteers will be recorded and counted as soft match.

Institutional controls in the form of a deed restriction will be filed (if required) with the Belknap County Registry of Deeds to ensure that future construction, remediation, or landscaping at the property do not disturb contaminated soils, such as the installation of utilities, where necessary, and will prohibit the extraction of contaminated groundwater. This will help ensure that future occupants of the property are aware of any contaminated soil or groundwater remaining below-grade at the site.

Once remediation is completed, a remediation summary report will be submitted to the NHDES. A "Certificate of Completion" will be obtained from the NHDES documenting that the cleanup was completed in accordance with state standards.

2. FUNDING: \$200,000 Hazardous Substances

3. BUDGET:

EPA Brownfields Hazardous Substance Assessment Budget					
	Task I	Task II	Task III	Task IV	Total
Item	Cooperative Agreement Oversight	Cleanup and Abatement Activities	Public Meetings and Community Involvement	EPA and NHDES Coordination and Final Reporting	
Personnel	\$1,000	\$0	\$2,000	\$1,000	\$4,000
Travel	\$3,000	\$0	\$0	\$0	\$3,000
Equipment	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Contractual	\$0	\$185,000	\$2,000	\$6,000	\$193,000
Total	\$4,000	\$185,000	\$4,000	\$7,000	\$200,000
<i>10% Cost Share</i>	<i>\$2,500</i>	<i>\$14,000</i>	<i>\$2,000</i>	<i>\$1,500</i>	<i>\$20,000</i>

Tilton received a hardship waiver for 10% of the cost share. The total project cost is \$220,000. The \$20,000 in cost share match will be non-cash in-kind contributions.

4. WORKPLAN TASKS:

Task 1: Cooperative Agreement Oversight

Task 1 - Cooperative Agreement Oversight Subtasks (Commitments) Pre-Cleanup	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)

<p>Obtain QEP Services</p> <ul style="list-style-type: none"> • Prepare Request For Proposals, evaluate applications, conduct interviews, hire qualified environmental consulting engineer. • Environmental consulting engineer will prepare scope of work for contractor(s), and assist the Town in competitive bid process to hire qualified contractors; provide contract administration, supervision and quality control. • Prioritize, track and evaluate contractor products • Conduct periodic project status meetings with contractor to discuss project issues and priorities • Conduct annual performance evaluations for contractor • Coordinate with Town of Northfield and WRTA, Inc. on NHDOT-TE Grant for Missing Link Bridge Design & Construction 	<p>Outputs:</p> <ul style="list-style-type: none"> • High quality contractor work products that meets the recipient's and EPA's expectations • Confirmation in quarterly report that contractor selection was competed and made <p>Outcomes:</p> <ul style="list-style-type: none"> • Maintain effective work force to meet workplan commitments 	<p>Engineer to be hired in October 2012</p> <p>Contractor Bidding in November 2012</p> <p>Contractor hired in December 2012</p> <p>Ongoing</p>	
<p>Reporting</p> <ul style="list-style-type: none"> • Prepare quarterly reports, MBE/WBE semi-annually, and FFR form at the end of the reporting period • Enter site data in ACRES • Prepare final report and grant closeout material 	<p>Outputs:</p> <ul style="list-style-type: none"> • Quarterly reports and other forms; updated ACRES database; final report and closeout forms <p>Outcomes:</p> <ul style="list-style-type: none"> • Ensures compliance with Terms & Conditions reporting requirements 	<p>Quarterly reports every quarter; MBE/WBE forms 3/30 & 9/30; ACRES updated when site activities occur</p>	
<p>Request for Reimbursements or Advances</p>	<p>Outputs:</p> <ul style="list-style-type: none"> • Forms submitted to Las Vegas for payment <p>Outcomes:</p> <ul style="list-style-type: none"> • Reduce unliquidated obligations 	<p>Ongoing</p>	
<p>Travel & Training</p> <ul style="list-style-type: none"> • Attend brownfields related meetings, training sessions and conferences 	<p>Outputs:</p> <ul style="list-style-type: none"> • Attend meetings, conferences, training sessions <p>Outcomes:</p> <ul style="list-style-type: none"> • Increase knowledge of brownfields issues and programs 	<p>Ongoing Activity</p>	
<p>Etc.</p>			

Task 2: Cleanup and Abatement Activities

Task 2 – Cleanup and Abatement Activities	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Hold a kickoff meeting with State, EPA and QEP	Outputs: <ul style="list-style-type: none"> • Held meeting Outcomes: <ul style="list-style-type: none"> • Ensure all agencies are in agreement with cleanup plan 	October 2012	
Ensure Site is Enrolled in VCP <ul style="list-style-type: none"> • Ensure the grantee has enrolled site in the applicable state response program 	Outputs: <ul style="list-style-type: none"> • Site is enrolled in applicable state response program Outcomes: <ul style="list-style-type: none"> • Cleanup is in compliance with state response program 	October 2012	
Historic Preservation <ul style="list-style-type: none"> • Assist EPA project Officer in collecting information and determining if Section 106 applies 	Outputs: <ul style="list-style-type: none"> • Information and reports required to comply with Section 106 historic preservation requirements Outcomes: <ul style="list-style-type: none"> • Compliance with Section 106 historic preservation requirements 	Prior to remediation activities	
Prepare Analysis Of Brownfields Cleanup Alternatives (ABCA) Prepare Remedial Action Plan required under NHDES Env-Or 600; once approved prepare a Remedy Design Report and Quality Assurance Project Plan.	Outputs: <ul style="list-style-type: none"> • Approved ABCA documenting how and why cleanup alternative was selected • ABCA placed in information repository, etc. Outcomes: <ul style="list-style-type: none"> • Ensure proper cleanup alternative is selected and communicated to the public 	Prior to remediation activities	
Green and Sustainable Remediation (GSR) <ul style="list-style-type: none"> • Incorporate green and sustainable remediation principles/techniques into your project 	Outputs: <ul style="list-style-type: none"> • GSR language in ABCA and RFP • Track and report GSR in quarterly reports Outcomes: <ul style="list-style-type: none"> • Greener and more sustainable cleanup 	Before, during, and after remediation activities	

<p>Prepare Decision Document</p> <ul style="list-style-type: none"> Document results of public comment period and public meeting to include comments received, public meeting attendance, response to relevant comments, selection of final cleanup remedy, any changes to the final cleanup remedy, etc. 	<p>Outputs:</p> <ul style="list-style-type: none"> Memo or letter, with appropriate attachments <p>Outcomes:</p> <ul style="list-style-type: none"> Ensure that public comment process is documented and final cleanup remedy is selected 	<p>October 2012 through December 2012</p>	
<p>Prepare Remedial Design & Engineering Documents</p> <ul style="list-style-type: none"> Prepare appropriate remedial design documents for state response program, engineering design documents for cleanup contractors to perform work (including Davis-Bacon requirements), and a budget detailing how EPA funds will be used to cleanup sites 	<p>Outputs:</p> <ul style="list-style-type: none"> Approved remedial action and engineering/design documents and an approved budget Place documents in information repository, etc. <p>Outcomes:</p> <ul style="list-style-type: none"> Ensure cleanup will be done in compliance with state response program and EPA funds will be used for eligible costs 	<p>October 2012 through December 2012</p>	
<p>Prepare Site Specific Quality Assurance Project Plan and Health and Safety Plan</p> <ul style="list-style-type: none"> Prepare a SSQAPP for any environmental post cleanup sampling to be conducted on sites and submit to EPA for approval 	<p>Outputs:</p> <ul style="list-style-type: none"> EPA approved SSQAPP Place SSQAPP in information repository <p>Outcomes:</p> <ul style="list-style-type: none"> Ensure proper confirmatory testing methods and analytical data results are achieved 	<p>October 2012 through December 2012</p>	
<p>Etc.</p>			

Task 3: Public Meetings and Community Involvement

<p>Task 3 – Public Meeting and Community Involvement Subtasks (Commitments) Pre-Cleanup</p>	<p>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</p>	<p>Anticipated Accomplishment Date(s) (Month/Year)</p>	<p>Actual Accomplishment Date(s)</p>
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<p>Work with CBOs identified in proposal to ensure commitments are implemented</p>	<p>Outputs:</p> <ul style="list-style-type: none"> • Commitments that were identified in proposal are implemented <p>Outcomes:</p> <ul style="list-style-type: none"> • Increase coordination with stakeholders and others 	<p>Ongoing Activity</p>	
<p>Prepare Community Relations Plan</p> <ul style="list-style-type: none"> • Prepare plan to involve public in cleanup activities 	<p>Outputs:</p> <ul style="list-style-type: none"> • Plan for involving the community in cleanup activities <p>Outcomes:</p> <ul style="list-style-type: none"> • Improve understanding and participation in cleanup and redevelopment process 	<p>Fall 2012</p>	
<p>Establish Information Repository</p>	<p>Outputs:</p> <ul style="list-style-type: none"> • Repository of documents which allows public to review site assessment & cleanup history <p>Outcomes:</p> <ul style="list-style-type: none"> • Improve understanding of how cleanup alternative was selected 	<p>Fall 2012</p> <p>Ongoing activity</p>	
<p>Implement 30-Day Public Comment Period on ABCA</p>	<p>Outputs:</p> <ul style="list-style-type: none"> • Allow for review and comment of cleanup related documents <p>Outcomes:</p> <ul style="list-style-type: none"> • Allow for consensus on cleanup 	<p>Fall 2012</p>	
<p>Public Meetings</p>	<p>Outputs:</p> <ul style="list-style-type: none"> • Meetings which inform public of cleanup activities and provide a chance for input & comment <p>Outcomes:</p> <ul style="list-style-type: none"> • Improve understanding of cleanup and allows for potential modifications based on public input 	<p>Two formal public hearings and at least one public meeting each month as part of the Selectmen's weekly meeting through the duration of the project. Also weekly updates posted on Town website.</p>	
<p>Etc.</p>			

Task 4: EPA and NHDES Coordination and Final Reporting

Task 4 – EPA and NHDES Coordination and Final Reporting Subtasks (Commitments) During and Post-Cleanup	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Oversight of cleanup activities <ul style="list-style-type: none"> • QEP conducts appropriate site inspections during remediation to ensure compliance with cleanup plans 	Outputs: <ul style="list-style-type: none"> • Number of inspections • Site reports by QEP • Documents placed in information repository Outcomes: <ul style="list-style-type: none"> • Ensure cleanup is conducted in compliance with VCP 	During remediation activities	
Davis-Bacon Documentation <ul style="list-style-type: none"> • Conduct site inspections to ensure proper wage rates and posters are available to workers on-site • Collect, review and maintain payrolls • Conduct on-site labor interviews 	Outputs: <ul style="list-style-type: none"> • Payrolls, labor interviews, etc. Outcomes: <ul style="list-style-type: none"> • Ensure compliance with Davis-Bacon requirements 	During remediation activities	
Collection of post-cleanup samples	Outputs: <ul style="list-style-type: none"> • Number of samples and analytical results Outcomes: <ul style="list-style-type: none"> • Ensure cleanup has met VCP cleanup levels 	When remediation activities are complete	
Cleanup Documentation <ul style="list-style-type: none"> • Prepare and submit close-out documentation to state indicating that cleanup is complete and protective to human health and the environment and identifies any institutional controls and long term monitoring. • Submit Remedy Implementation Report 	Outputs: <ul style="list-style-type: none"> • Final cleanup reports documenting cleanup is complete • Place documents in repository, etc. Outcomes: <ul style="list-style-type: none"> • State approval of cleanup and ensure cleanup is protective of human health and the environment 	Anticipate June 2013 completion of remediation activities. There will be ongoing monitoring of the site for at least 3 years.	

Cleanup Complete Documentation <ul style="list-style-type: none"> • Receive final cleanup complete letter from state or LEP/LSP determination for CT & MA and submit to EPA 	Outputs: <ul style="list-style-type: none"> • Letter from State/LSP/LEP • Letter submitted to EPA • Placed letter or documentation in information repository, reported in ACRES, and quarterly reports, etc. Outcomes: <ul style="list-style-type: none"> • Site is officially clean and ready for reuse • # Estimated number of brownfields property acres available for reuse 	After remediation activities are complete.	
Etc.			

5. QUALITY ASSURANCE

Prior to undertaking confirmatory sampling, the Town of Tilton will prepare and submit a Quality Assurance Project Plan (QAPP) which meets with the approval of the U.S. EPA Region I Brownfields Program. The QAPP will describe the sampling and analytical strategies, methods, and procedures approved by EPA.

6. PRE-AWARD COSTS

The Town of Tilton requests the approval of pre-award costs for this cooperative agreement. It is estimated we will need \$20,000 to do the following activities: Hire an environmental engineering consulting firm to prepare the scope of work for clean up and abatement activities prior to October 1st. This will allow time for EPA and State review and having the necessary approvals in place so that we can advertise and hire a contractor by December 1st. It is imperative that the Town demolish and remove the hazardous buildings as soon as possible due their unsafe condition. Further site remediation tasks would commence in the late spring of 2012.

7. ATTACHMENT 1 – Tasks 1 through 4 for more detailed description of the explanation of Costs

ATTACHMENT 1

Task 1: Cooperative Agreement Oversight

Position/Title	Estimate Time (Hours)	Hourly Wage	Total
Personnel*	20 hours	\$50.00	\$1,000.00
Travel			\$3,000.00
Supplies			
Contractual			
Subtotal			\$4,000.00
Cost Share			\$2,500.00
Total Direct			\$6,500.00

Costs to implement the Brownfields program including development of fact sheets, development of necessary reports and work plans, and to complete the necessary reporting requirements to EPA including the Assessment, Cleanup and Redevelopment Exchange System (ACRES) reporting as well as regular EPA quarterly reports. This also includes travel costs to attend the National Brownfields conference held every 18 months. These costs are broken down as follows:

Labor: 20 hours X \$50/hour = \$1,000

Travel/Lodging: 2 people x \$1,500 per person = \$3,000

Cost Share: The Town will provide additional in-kind service to meet its cost share obligation. This will include additional cooperative agreement oversight as an in-kind service at an estimated amount of \$2,500 (50 hours x \$50 per hour).

*Fringe Benefit costs are included in the personnel rate.

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Task 2: Cleanup and Abatement Activities

Position/Title	Estimate Time (Hours)	Hourly Wage	Total
Personnel			\$ 00.00
Travel			\$ 00.00
Supplies			\$ 00.00
Contractual			\$ 185,000.00
Subtotal			\$ 185,000.00
Cost Share			\$ 14,000.00
Total Direct			\$ 196,000.00

Includes consultant and contractor costs for soil remediation, the removal and disposal of asbestos and lead containing building components from within the building, semiannual groundwater monitoring for arsenic, and restoration of the site after site remediation.

This budget allocates all costs to contractual items to complete the remediation and abatement activities of the site and is further broken down as follows:

1. \$20,000 for ABCA development, engineering, design, and bidding;
2. \$70,000 for Soil Disposal and Capping Remediation of onsite Contaminated Soils
3. \$20,000 for Asbestos Abatement;
4. \$30,000 for Lead-Based Paint Abatement (includes building demolition);
5. \$15,000 for Site Restoration Following Completion of work;
6. \$15,000 for Oversight of Remediation;
7. \$15,000 for Semiannual Groundwater Monitoring;

The Town will provide additional in-kind service to meet its cost share obligation. Work will include volunteer assistance during cleanup assistance, site restoration and coordination with Town of Northfield/WRTA, Inc. on the construction of the Missing Link Bridge at an estimated amount of \$14,000 (280 hours x \$50 per hour).

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Task 3: Public Meetings and Community Involvement

Position/Title	Estimate Time (Hours)	Hourly Wage	Total
Personnel			\$ 2,000.00
Travel			\$ 00.00
Supplies			\$ 00.00
Contractual			\$ 2,000.00
Subtotal			\$ 4,000.00
Cost Share			\$ 2,000.00
Total Direct			\$ 6,000.00

This task includes notifying adjacent land owners of cleanup schedules and progress, and holding a minimum of two public hearings (pre and post cleanup activities) to educate and update the community regarding the cleanup and redevelopment activities. This task will also include regular public meetings when briefing the Town Selectman to keep them up to date on project progress. *The next page describes in further detail how the Town will work in partnerships with other organizations to implement the community outreach program.*

This task estimates \$4,000 for Town personnel and Consultant costs to implement the community outreach portion of the project as well as preparing for and presenting at the public meetings. This is estimated at:

Town Labor: 40 hours X \$50/hour = \$2,000

Consultant Labor: 20 hours x \$100/hour = \$2,000

The Town will provide additional community outreach services as an in-kind service at an estimated amount of \$2,000 (40 hours x \$50 per hour) to meet the cost share. Outputs from this task include development of a Community Relations Plan outlining the community outreach program to be implemented, handouts during public meetings, as well as the preparation and publication of meeting minutes documenting the results of the public meetings.

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Plan for Involving the Community and Assuring Continued Community Outreach for Sustaining the Health Benefits from the Cleanup Project:

The Winnepesaukee River Multi Purpose Trail would not be where it is today without our established partnerships and the support and hard work of hundreds of volunteers. Effective community involvement has been our hallmark and continued community involvement is critical to complete the linkage of the Northfield and Tilton sections of the Winnepesaukee River Rail-Trail at the former Ernie's Garage site.

The Town of Tilton with the support of the Winnepesaukee River Trails Association, Inc. has brought this project from the point of imagination to its present state where the site has been acquired and funding for cleanup and redevelopment of the Ernie's Garage site is in place. The project is already wholeheartedly supported by many community groups who have pledged their support of funding, social capital, volunteer power, and political capital to see the project to fruition. In 2011 alone, together we have raised over \$10,000 from our Annual Taste of Trails event, received grants totally \$20,000 from the City of Franklin and two charitable foundations, and volunteer hours for trail maintenance activities totaled over 300 hours. Our efforts have gained recognition and approval from large sectors of the community, business, units of governments, citizens and organizations alike.

As the cleanup project gets underway additional community engagement methodologies will be utilized to build interest and support for the cleanup and reuse of the Ernie's site as greenspace. The major mechanisms to be used will include at least two public hearings to discuss the use, design, process of cleanup, and the efforts to protect the neighborhood and the community. The towns in this region have a long tradition of governing through town meetings. Citizens know that when important items like this one are brought to public meeting, it truly is a unique opportunity to attend, express their point of view, be heard and have an impact on the outcome of the project.

In addition, the Tilton Board of Selectmen meets on weekly basis and always allows time to hear the general public's concern on a variety of issues. During cleanup they will solicit questions about the cleanup activities on a weekly basis to keep the public apprised of the ongoing work.

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Fact sheets, project summaries and other written items will be assembled and distributed to community partners and interested community members. Items will be posted on the Town of Tilton, Lakes Region Planning Commission and Winnepesaukee River Trails Association websites. In addition, Winnepesaukee River Trails Association has a Facebook page which will be leveraged to get the word out about project activities on almost a daily basis. The Facebook page will also allow the public, in the form of site visitors, interact and provide feedback. Abutters, our involved community based organizations, neighborhood organizations, and our state environmental and health agencies will be direct mailed written items. While languages other than English are rarely heard in this region, should citizens require other languages, translators will be provided to fully engage all in the discussion.

As a means of further engaging the community, volunteers will be recruited during final stages of the cleanup to assist with the basic, but labor-intensive work of spreading loam and seeding the area, to hold soil in place and prevent dust and erosion. This has been effective on other portions of the Trail and builds additional community support for the project.

In addition to the Winnepesaukee River Trails Association, Tilton has partnered with Caring Community Network of the Twin Rivers (CCNTR) which is the local public health network. These partners have actively been involved throughout the planning and development of the project and will continue to provide critical input and support throughout the cleanup and redevelopment of the project.

The CCNTR, as the public health network for the Tilton area, also provides community needs assessment and health improvement planning. They have identified cardiovascular disease and obesity to be a critical health issue of the area. They were also instrumental in identifying and developing the Winnepesaukee Rail Trail as a key means to fight these ailments as well as supporting the acquisition and redevelopment of the Ernie's garage site as a key project to further the development of this rail trail. They will continue to be a key partner in the community's fight against heart disease and obesity and provide long term monitoring of the health effects of the cleanup of the Ernie's site. CCNTR will also get involved if situations arise where an immediate risk to human health is identified during cleanup activities. In

ATTACHMENT 1

this regard, they will provide us with exposure data on the identified risk and assist us with notifying the public of these issues.

These combined resources provides a uniquely qualified team to identify, consider, address, and communicate public health issues during the redevelopment process at the Ernie's Garage site.

ATTACHMENT 1

Task 4: EPA & NHDES Coordination & Final Reporting

Position/Title	Estimate Time (Hours)	Hourly Wage	Total
Personnel	20	\$ 50.00	\$ 1,000.00
Travel			\$ 00.00
Supplies			\$ 00.00
Contractual	60	\$100.00	\$ 6,000.00
			\$
Subtotal			\$ 7,000.00
Cost Share			\$ 1,500.00
Total Direct			\$ 8,500.00

This task includes Consultant costs for ongoing coordination with the EPA Brownfields Program and the NHDES. Subtasks will include general communications, submission of ongoing status reports, and submitting a final remediation summary report documenting that cleanup has been properly completed.

This task estimates \$7,000 for Town staff and consultant time for assisting in the preparation of periodic status reports and a remediation summary report at the conclusion of work.

Town Labor: 20 hours X \$50/hour = \$1,000
 Consultant Labor: 60 hours x \$100/hour = \$6,000

The Town will provide additional coordination and communications with the EPA and NHDES as an in-kind service at an estimated amount of \$ 1,500 (30 hours x \$50 per hour) to meet the cost share.

Outputs include the remediation summary report from the Consultant as well as periodic status summary reports.



KEY CONTACTS FORM

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: BOARD OF SELECTMEN
 Title: _____
 Complete Address: 257 MAIN STREET
TILTON, NH 03276
 Phone Number: 603-286-4521 x 101

Payee: *Individual authorized to accept payments.*

Name: Timothy Pearson
 Title: Finance Director
 Mail Address: 257 MAIN STREET
TILTON, NH 03276
 Phone Number: 603-286-4521 x 107

Administrative Contact: *Individual from Sponsored Program Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc.)*

Name: Joyce M. Fulweiler
 Title: Town Administrator
 Mailing Address: 257 MAIN STREET
TILTON, NH 03276
 Phone Number: 603-286-4521 X 101
 FAX Number: 603-286-3519
 E-Mail Address: townadmin@tiltonnh.org

Principal Investigator: *Individual responsible for the technical completion of the proposed work.*

Name: Joyce M. Fulweiler
 Title: Town Administrator
 Mailing Address: 257 Main Street
Tilton, NH 03276
 Phone Number: 603-286-4521 X 101
 FAX Number: 603-286-3519
 E-Mail Address: townadmin@tiltonnh.org
 Web URL: www.tiltonnh.org

7/12/02